

### Measures that should normally be included in an operating schedules for applications to grant or vary in the CIP.

- the adoption of a “Challenge 25” policy with acceptable proof of id as per existing Statement of Licensing Policy.
- all off sales to be made in sealed containers for consumption away from the premises.
- a smoking policy which includes an assessment of noise and litter created by premises users.
- the use of plastic or polycarbonate drinking vessels and containers, especially in outside areas or after specified hours
- a policy in relation to searching customers and for drugs, weapons, seized or lost and found property
- use of a refusals book for registering attempts to buy alcohol by under-age persons or refusals to those intoxicated
- the installation of a digital CCTV system by liaison with, and to a standard approved by Thames valley Police.
- policies for dispersal of customers which may include signage regarding taxi services’ telephone numbers and advice to respect neighbours and minimize noise
- systems to ensure any SIA doorstaff display appropriate badges when on duty and record all incidents of crime and disorder.

### Items to which positive consideration would be given

- membership of a Crime Reduction Partnership, Pubwatch, Neighbourhood Watch or similar schemes.
- use of ‘townSafe’ radio system or similar accredited scheme
- regular training and reminders for staff in respect of licensing legislation, policies and procedures; records of which should be properly recorded and available for inspection.
- records of regular checks of all parts of the premises in relation to drug use.
- systems in place to ensure details of barred clients are exchanged with other operators.
- giving an agreed minimum notice of special events (screening Of major sports events, birthday parties, adult entertainment, etc.) to relevant authorities and use of appropriate additional measures at such events, Matters that might be recommended for appropriate restrictions -
- entry to premises by under 18s after certain times
- consumption of food and drink in smoking areas
- access to outside seating areas after certain times Areas of best practice in licensing.

**The items listed below are forms of best practice, some of which would be more appropriate to off sales rather than on sales**

- Awareness of the problem of proxy sales
- Signage
- Selling to underage people
- Staff training
- Challenge 25
- Pass scheme
- Voluntary restriction of high strength alcohol
- Lockable refuse bins emptied at appropriate times
- Regular staff training against the four licensing objectives and including conditions on licence
- Trading Standards Business Support
- Risk assessments

**Recommended best practice for both on and off premises**

- Staff must be aware of the risk of the problem of proxy sales and offer assistance to responsible authorities to deter offences.
- Signage on premises should set out legal duties.
- Voluntary restriction of high strength alcohol - operating schedules may be used to limit high ABV beers and ciders
- Staff training - in addition to personal licence holders training, staff must be adequately trained for duties.
- Challenge 25 would be the norm, particularly in the off licence Trade.
- Signage - proxy sale - deterrence.

**Recommend best practice for late night food outlets**

- Lockable refuse bins emptied at appropriate times
- Regular staff training against the four licensing objectives and including conditions on licence
- the installation of a digital CCTV system by liaison with, and to a standard approved by Thames valley Police.
- policies for dispersal of customers which may include signage regarding taxi services' telephone numbers and advice to respect neighbours and minimize noise
- systems to ensure any SIA doorstaff display appropriate badges when on duty and record all incidents of crime and disorder.

## Appendix D

### 2010 evidence for the introduction of the Reading CIP

In researching the appropriateness of a Reading CIP Area, a "Crime Study Zone" area, slightly larger than the CIP Area has been investigated in order to determine where and when crimes likely to be associated with the local economy, alcohol and licensed premises are occurring.

The hot spot map attached as Appendix I shows the extent of the crime study zone, the CIP boundary, the location of licensed premises in the area and the location and frequency of crime for 2009. The boundary of the CIP has been determined having regard to the location and frequency of crime in the town centre.

The table below compares crimes occurring between 2004 and 2009 within the Crime Study Zone area. It can be seen that 56% of all drunkenness offences and 59% of public order offences occur in the town centre. The total crime figures for the whole of the borough of Reading are also given for comparison purposes, as is the percentage of crime occurring in the Crime Study Zone.

### CRIMES OCCURRING WITHIN TOWN CENTRE CRIME STUDY AREA

	2004	2005	2006	2007	2008	2009	LPA 2009	% of LPA in CIP
Criminal Damage	317	268	314	264	261	266	1347	20
Affray	9	4	14	8	24	18	23	78
Assault	652	618	577	644	608	657	1044	63
Drunk	0	0	11	12	29	48	86	56
GBH	33	25	35	43	31	35	67	52
Murder	0	0	0	0	1	0	1	0
Sexual	27	36	31	19	28	26	48	54
Personal Robbery	64	55	44	57	69	59	231	26
Public Order	317	700	583	684	531	361	608	59
Possession Weapon	51	41	43	22	38	27	61	44
Attempted Murder	1	1	1	0	1	0	1	0
	<b>1471</b>	<b>1748</b>	<b>1653</b>	<b>1753</b>	<b>1621</b>	<b>1497</b>	<b>3517</b>	

(LPA is the Local Police Area, which is broadly in line with the Reading Borough Boundary).

Hot spot maps attached as appendices II to X show crimes occurring in two hourly slots beginning at 12:00 hours through to 06:00 hours. It can be seen from these maps that there is a relatively steady growth in crime throughout the day, with significant increases beginning to be seen between 22:00 and 23:59 and a dramatic peak occurring between midnight and 01:59. Levels of crime and disorder remain high until 04:00 hours, when levels significantly reduce.

Hot spot maps attached as appendices XI to XVII show crimes occurring in 2009 by day of the week from 20:00 to 06:00. It is very clear from these maps that crime levels are significantly higher on Friday and Saturday nights when the evening economy is fully operational.

Hot spot maps attached as appendices XX to XXV show crimes by category, including public order incidents, robbery, sexual offences, possession of weapons, GBH, drunkenness, criminal damage and assaults. Criminal damage, assault and public order offences are by far the most commonly occurring offence type.

Crime Offences by Hour of Day within Cumulative Impact Zone\* within Reading for the period 1st October 2009 to 30th September 2010

Offence Classification	Time Period			
	1700-2259	2300-0559	0600-1659	Not Recorded
Affray	2	17	6	0
Assault Occasioning Actual Bodily Harm (Sec 47)	61	255	41	14
Assault Of A Person Assisting A Constable (Sec 38)	0	0	1	0
Assault Without Injury	37	118	72	22
Assault Without Injury On Constable	3	11	5	0
Drug Possession - Cannabis	34	27	24	1
Drug Possession - Excluding Cannabis	19	33	9	1
Drug Supplying (Incl. Possession W/I To Supply)/Production/Cultivation	0	2	2	0
Drunk and Disorderly PND - CRI	4	22	2	0
Drunk in a Highway PND - CRI	0	1	0	0
Grievous Bodily Harm (Sec 20)	0	14	2	1
Grievous Bodily Harm With Intent (Sec 18)	1	1	0	1
Possession of Article with Blade or Point	4	8	5	0
Possession of Firearms Offences	0	1	1	0
Possession of Other Weapons	3	3	2	1
Public Order Act Offences (Secs 4 4A And 5) Alarm Or Distress/Fear Or Provocation Of Violence	47	227	56	3
Racially Aggravated Actual Bodily Harm	0	5	0	0
Racially Aggravated Assault Without Injury	0	2	1	0
Racially Aggravated Criminal Damage To Vehicles	0	1	0	0
Racially Aggravated Grievous Bodily Harm	0	1	0	0
Racially Aggravated Public Order Offences (Sec 31 Crime And Disorder Act)	6	6	10	0
Racist Incident (Non Recordable Crime)	5	5	0	1
Rape of a Female aged 16 and over	2	3	0	4
Rape of a Female Child under 16	0	0	0	1
Robbery Of Personal Property	13	29	12	0
Sexual Activity involving a Child under 16 - Non Penetration	1	0	0	0
Sexual Activity involving a Child under 16 - Penetration	1	0	0	2
Sexual Assault on a Female aged 13 and over - Non Penetration	1	13	2	3
Sexual Assault on a Female Child under 13 - Non Penetration	1	0	1	0
Sexual Assault on a Male Child under 13 - Non Penetration	0	0	0	1
Sexual Grooming	0	1	0	0
Trafficking for Sexual Exploitation	0	0	0	1
Voyeurism	0	0	0	0
<b>Grand Total</b>	<b>245</b>	<b>806</b>	<b>256</b>	<b>57</b>

\* Cumulative Impact Zone based on map supplied using Geo Codes

Crime Offences by Hour of Day within Cumulative Impact Zone\* within Reading for the period 1st October 2010 to 30th September 2011

Offence Classification	Time Period			
	1700-2259	2300-0559	0600-1659	Not Recorded
Affray	1	12	2	1
Assault Occasioning Actual Bodily Harm (Sec 47)	41	196	35	16
Assault Without Injury	37	128	60	27
Assault Without Injury On Constable	2	16	1	1
Drug Offences Not Separately Classified	0	1	0	0
Drug Possession - Cannabis	22	20	25	4
Drug Possession - Excluding Cannabis	19	47	8	3
Drug Supplying (Incl. Possession W/I To Supply)/Production/Cultivation	4	6	2	0
Drunk and Disorderly PND - CRI	14	51	3	1
Drunk in a Highway PND - CRI	1	3	0	1
Grievous Bodily Harm (Sec 20)	0	17	3	2
Grievous Bodily Harm With Intent (Sec 18)	0	5	0	0
Possession of Article with Blade or Point	5	6	6	1
Possession of Firearms Offences	0	2	0	0
Possession of Firearms With Intent	0	0	1	0
Possession of Other Weapons	2	6	1	0
Public Order Act Offences (Secs 4 4A And 5) Alarm Or Distress/Fear Or Provocation Of Violence	39	203	30	13
Racially Aggravated Actual Bodily Harm	1	1	0	0
Racially Aggravated Assault Without Injury	1	2	1	0
Racially Aggravated Criminal Damage To Vehicles	0	0	0	1
Racially Aggravated Grievous Bodily Harm	0	0	0	1
Racially Aggravated Public Order Offences (Sec 31 Crime And Disorder Act)	4	10	14	0
Racist Incident (Non Recordable Crime)	0	1	1	0
Rape of a Female aged 16 and over	1	5	0	0
Rape of a Female Child under 16	0	1	0	0
Robbery Of Personal Property	20	18	22	1
Sexual Activity involving a Child under 16 - Penetration	0	0	0	1
Sexual Assault on a Female aged 13 and over - Non Penetration	2	6	3	2
Sexual Assault on a Female Child under 13 - Non Penetration	0	1	0	0
Sexual Assault on a Female aged 13 and over - Penetration	0	0	1	0
<b>Grand Total</b>	<b>216</b>	<b>764</b>	<b>219</b>	<b>76</b>

\* Cumulative Impact Zone based on map supplied using Geo Codes

Crime Offences by Hour of Day within Cumulative Impact Zone\* within Reading for the period 1st October 2011 to 30th September 2012

Offence Classification	Time Period			
	1700-2259	2300-0559	0600-1659	Not Recorded
Affray	3	9	1	0
Assault Occasioning Actual Bodily Harm (Sec 47)	25	190	24	0
Assault Without Injury	25	108	38	1
Assault Without Injury On Constable	1	18	2	0
Drug Possession - Cannabis	13	22	11	0
Drug Possession - Excluding Cannabis	11	38	10	0
Drug Supplying (Incl. Possession W/ To Supply)/Production/Cultivation	2	4	1	0
Drunk and Disorderly PND - CRI	14	130	5	0
Drunk in a Highway PND - CRI	0	3	1	0
Grievous Bodily Harm (Sec 20)	1	12	1	0
Grievous Bodily Harm With Intent (Sec 18)	4	0	5	0
Murder	0	1	0	0
Possession of Article with Blade or Point	1	6	3	0
Possession of Other Weapons	1	4	0	0
Public Order Act Offences (Secs 4 4A And 5) Alarm Or Distress/Fear Or Provocation Of Violence	22	93	33	1
Racially Aggravated Actual Bodily Harm	0	1	1	0
Racially Aggravated Assault Without Injury	0	5	1	0
Racially Aggravated Harassment (Sec 32 Crime And Disorder Act)	0	3	0	0
Racially Aggravated Public Order Offences (Sec 31 Crime And Disorder Act)	7	12	11	0
Racist Incident (Non Recordable Crime)	3	7	3	0
Rape of a Female aged 16 and over	0	5	0	0
Rape of a Female Child under 16	0	0	1	0
Rape of a Male aged 16 and over	0	1	0	0
Rape of a Male Child under 13	0	1	0	0
Religious Incident (Non Recordable Crime)	0	0	1	0
Robbery Of Personal Property	9	21	5	1
Sexual Assault on a Female aged 13 and over - Non Penetration	2	6	3	0
Sexual Assault on a Female aged 13 and over - Penetration	0	1	0	0
Sexual Assault on a Male aged 13 and over - Non Penetration	1	0	0	0
Voyeurism	0	0	1	0
<b>Grand Total</b>	<b>145</b>	<b>701</b>	<b>162</b>	<b>3</b>

\* Cumulative Impact Zone based on map supplied using Geo Codes

Source: Thames Valley Police Crime Recording System (CEDAR) & ESRI Mapping

Date: Data was extracted on 26/10/2012

Note - Please note the data includes CRI's.

The Crime Recording System is a dynamic system. Information on the system will be updated to reflect any changes that are identified during the investigation. As a result the information given above may change over time and may differ from information that has previously been produced. Crimes recorded on the system are subject to audit to ensure that they are recorded in line with the Home Office Counting Rules for Recorded Crime.